Ana Soledad Cortiñas

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OBJECTIVE

I am looking for a challenging position that allows me a professional growth.

I would like to highlight my world wide experience working for large international companies, which gave me the possibility of learning business processes not only from the business perspective but also from the systems solutions by implementing and supporting SAP and Ariba solutions.

Focused on adding value mainly by understanding Business needs and proposing cost effective solutions and best practices adoption. Comfortable in working in diverse multicultural environments, customer service oriented, proactive, self-motivated, fast learner and highly oriented to results.

EXPERIENCE

10/14 – Up to date **ExxonMobil Argentina** Argentina

10/18 – Up to date RPA Business Track Lead

- Identify automation opportunities within Procurement processes
- Gather Business needs and conduct analysis of AS-IS processes
- Develop solution design proposals and perform risk evaluations
- Coordinate end to end delivery and testing
- Orchestrator activities in UiPath and first level of support provider

05/17 – 09/18 Track Lead – Source to Contract Project

- Access management lead for new procurement platform implementation
- Design and coordinate new access management process to implement Smart by GEP in due time and manner
- Architect integration among new platform and existing systems
- Users migration into new system

10/14 – 05/17 Systems Associate – Source to Contract SME

- Coordinator of business enhancements requests between IT and Procurement for Ariba Sourcing module
- Analysis, design and testing of process innovations
- Key contributor to Ariba solution replacement project by developing system requirements, evaluating potential vendors and providing AS IS processes and pain points

- Migration, training and support of newly developed team in Bangalore
- DocuSign expansion to Procurement processes, support and training
- Access approvals, reporting and systems controls

05/11 – 12/13 **AAB Consulting** Singapore

Headhunter Partner

- Opening and management of consultancy company whose main core was to search and recruit IT platinum resources
- Understand clients requirements
- Candidate search, contact and initial interview
- Conditions negotiation with both clients and candidates
- Ventures with other headhunting firms to fulfill requirements
- Payroll, billing and tax matters

03/08 – 01/10 **EDS-Hewlett Packard** Spain

SAP Consultant – ISU Module – SAP R/3

- SAP ISU configuration, focused on customer service processes. CIC, sales processing, master data, regional structure. Enhancements and developments. Problem solving through remedy tickets. ABAP: debugging
- Migration of new companies acquired through Emigall tool
- Configuration of new societies acquired by the client both in R/3 and CRM
- Second functional level maintenance in MM and SD modules
- Spain SME for Run SAP methodology

07/07 – 11/07 **ExxonMobil Argentina** Argentina

Systems Associate – SAP MM and Ariba Buyer System

- Global support of 2000 internal users in Ariba Sourcing module
- Testing of new developments and complex cases
- Integration between both systems and design of SAP interfaces
- Reporting and metrics

03/06 – 06/07 **ExxonMobil Argentina** Argentina

Warehouse Procurement Associate

- Procurement process for local and imported stock materials for Argentina and Central America's refineries in SAP system
- Stock replenishment with MRP (SAP - Inventory Management)
- Time management and priorities set-up
- Material master and vendor master administration
- Metrics and reports to management
- External auditor for Campana's refinery warehouse

09/05 – 12/05 **Esso Petrolera Argentina** Argentina

Procurement Associate

- Acquisition of goods and services Marketing and Corporate department in Argentina and Chile
- Analysis of customers' needs, development of purchasing strategies, RFQ, private and public bidding in Ariba Buyer, agreements load in SAP
- Negotiation with suppliers

01/05 – 08/05 **Accenture** Argentina

Analyst

- SAP implementation in multinational companies. BW and SD modules.
- Analysis of clients' needs, process design, configuration, testing and go live

12/03 – 04/04 **Wintergreen Resort** USA

Front Desk Recepcionist

- Assist guests through check in and check out process
- Booking reservations
- Adminitrative activities

EDUCATION

2000 – 2004 University of Buenos Aires Argentina

- Bachelor's degree in Business
- CUM LAUDE Mention - Average: 7,5

1995 – 1999 Florida Day School Argentina

- Bilingual English-Spanish High School Degree
- IGCSE – University of Cambridge
- First Certificate Exam (FCE) - University of Cambridge
- Preliminary English Test (PET) – University of Cambridge
- Second year of French Alliance

2016 PNL and Emotional Intelligence College Full

2014 Introduction to Neuroeconomics Higher School of Economics

2006 Negotiation ExxonMobil

2001 Foreign Trade – Introduction and Intermediate CEPCE