

LUCIA MENDEZ

PERSONAL BACKGROUND

I consider myself a responsible and organized. I learn fast new processes and i'm detail orientated. My goal is to acquire HR experience and grow in companies where their values are aligned to my expectations.

CONTACT

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Caballito (CABA)

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HOBBIES



WORK EXPERIENCE

Talent Fulfillment Senior Analyst

Accenture | Aug 2017 - Present

-Responsible for staffing all demand/open roles in my region and resource pool assigned to me.
-I assist Accenture employees with their internal staffing when they are unassigned or scheduled to roll-off their current project.
- Work staffing our demand with available resources, balancing business needs with career development, personal development, and personal needs.
-Work with the employees, know their capabilities and help them on their career journey by finding the right assignments for them.

Bilingual Receptionist

Yusen Logistics Argentina S.A | Sep 2015 - Aug 2017

-Customer support-Assistance to the Managers and travel coordination.-Support to the Administrative area with billing.-Support to HR with the employees information and files, vacations and induction to the new employees.

EDUCATION

UADE

Human Resources Degree

2013-2020

Sarmiento International School

Graduated in 2012

Bilingual Bachelor in Humanistics

LANGUAGE & SKILLS

- English : Advanced
- Portuguese Basic

- Microsoft Office (Excel, word, PPT) : Advanced.