

EMILIANO VOLONNINO

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DNI 37.607.353
Birth Date: 04/06/1993
Nationality: Argentinian

Objective

As a principal objective, I would like to introduce myself into a creative and dynamic work environment, which could help me to acquire certain skills. I am studying to get my degree in Public Translation and I consider myself a quick learner, a creative and proactive person with a good predisposition for human relationships.

Education

• Secondary School

Institute: Green Highland College
(Score avge 7, 30)

• University

Public English Translator
Universidad Argentina de la Empresa (UADE)
March 2017- present.
Earlier studies in Management and Marketing.

• Idioms

English– Advanced level

FCE First Certificate Expert: Grade B
EFCELT EF Education First Cambridge Institute: Grade B

I travelled to Cambridge some years ago to improve my language skills through an Intensive English Course of fifteen days. I also got in touch with many different cultures and lived in a residence with lots of other students.

Italian- Level A Asociación Dante Alighieri

• **Computing**

Tools: Word (Expert), Excel (Expert), Power Point (Advanced) Prezi (Medium), Microsoft Outlook (Expert)

Work Experience:

Neumáticos Coscolla S.A.

Dealer of tires of all types and measure and service provider with more than sixty years of track record in the market.
(December 2014 – Present)

Administration and Sales Management.

Tasks/Responsabilities:

- Sales for different types of companies.
- Client Support.
- Quotations.
- Stock Management.
- Tenders for insurance companies and many government departments.
- Provider Payment
- Billing.
- Logistics and management of six other branches.
- Complaint handling.
- In charge of the relationship with automotive companies.
- Costs control.
- Current accounts control.
- Sales representative of Mercado Libre and online platforms.