

## ABOUT ME

I consider myself to be a proactive personal, with a high analytical profile.
My work goal is to help delevop strategies that improve processes and optimaze the decision-making process.
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## Contact details


+54-11-3063-7529

checchiclara@gmail.com

Pringles 965, Almagro, Capital Federal


# Clara Checchi Lopez Jordan

STUDENT OF BUSINESS ADMINISTRATION

## WORK EXPERIENCE

**Reinsurance Claim Handler**
Marsh Mclennan | October 2024 - Present

- Reception and review of claims.
- Payment follow-up.
- Review of policies and conditions.
- Comunication with reinsurers

**SSR Business Processing Specialist - Insurance Tracking**
Assurant | November 2022 - September 2024

-- Update insurance policies.
- Make payments on the policies.
- Make calls to verify policy related information.
- Process policy documents based on processes established previously by US banks.

**Collections**
Estudio Beretta Galarce| May 2019 - February 2020

- Offer refinancing
- Collect debts with clients such as Santander Rio

## Education

**UTN**
Technique in Administration | Currently studying
**Data Analysis Course**
Coursera | December 2022

## Skills

Excel
Attention to details
Problem solving
Flexibility and adaptation
Proactivity

## Languages

**Spanish:**
Native.

**English:**
Level C2