JAZMIN BELEN SUAREZ

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Highly competent freelance worker. I've been a freelance artist and graphic designer for the past three years, handling social media, sales, and digitized documents individually. Capable of networking and developing professional relationships easily.

EXPERIENCE

FREELANCE ARTIST AND GRAPHIC DESIGNER

JANUARY 2021 - PRESENT

Communicating regularly with buyers, discussing prices, deadlines, customer satisfaction, etc.

Taking care of important digital files, managing folders, assisting customers in accessing their commissions.

Managing social media: consistent posting, maintaining online galleries/a portfolio and reaching out to clients.

Predicted future customer behavior and purchasing habits by looking at previous buying power, the potential economic setting, and related data.

Creating designs and art commissions based on the customers wants, adapting the designs depending on requests for changes/adjustments.

EDUCATION

Universidad Nacional de las Artes, Buenos Aires — *Bachelor of Fine Arts*

MARCH 2023 - CURRENTLY

College Escuela de Artes Visuales "Antonio Berni", San Martín, BA— *Graphic Design Degree*

MARCH 2021 - DECEMBER 2022

Dropped out halfway through the course.

Institute Nuestra Señora del Libano, San Martín, BA— *Bachelor of Social Sciences*

MARCH 2015 - DECEMBER 2020

SKILLS

Capable with computers. I do a lot of file management and giving customers access to files.

Careful listener. I work with confidence about my sincerity and commitment to company goals.

Detailed problem solver. I can help navigate the typical supply and demand issues that arise in the industry.

Good negotiation and ability to effectively persuade others to come to a favorable agreement for both parties.

Accessibility. I am very present for whatever may be needed.

Competent decision maker, which gives me the ability to make things happen when an attractive deal is offered.

LANGUAGES

English – Advanced

HOBBIES AND INTERESTS

Strong interest in the English language. The freelance work that I do is exclusively in English, so I'm very accustomed to speaking with clients in English as well as managing my own personal files using the language. I'm studying for a bachelor's degree in fine arts because I've always loved making art and it's what originally led me to learning English, so I could more easily access books and other media that are foreign to Argentina.

I'm very comfortable with computers, working freelance means I manage my own files as well as handle emails with clients. The graphic design I make, as well as art commissions, are all digital so I'm very comfortable using computers.

In my personal time I write a lot, as well as make my own art, both mainly in English, even though Spanish is my first language, because I find the language to be very beautiful and easy to write prose in. I also really love exploring the city I grew up in, finding new places in Buenos Aires that I can visit, take pictures in, draw there, etc.