Ignacio Joaquín Ferraro

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SUMMARY

Third-year university student currently majoring in Public Accounting & Business Administration. One year experience working for a multinational company in the billing department, as well as two years working as a Tax Analyst in the public sector. Experience in services, logistics and tax management.

PROFESSIONAL EXPERIENCE

Municipal Administration of Public Revenue – Tax Analyst *Feb 2021 – Mar 2022*

- Main department coordinator, having trained more than twenty different team members on local tax requirements and processes.
- Online assistance of main contributors in business related tax queries and payments.
- Responsible for running reports on team performance and efficiency.
- Performed assessment of local contributors' affidavits for the determination of Hygiene and Security tax, based on monthly income.
- Account adjustments & debt collection.

Municipal Administration of Public Revenue – Semi-Senior Debt Collector *Mar 2022 – Jul 2022*

- In charge of debt coordination of highest performing accounts in terms of public revenue, having achieved regularity in contributor compliance.
- Shortened tax payment times by negotiating with critical business owners.
- Performed debt analysis on all accounts and issued more than five thousand expired debt notifications in order to clear off uncollectable debt.
- Bi-weekly reports on account performance to the department's director.

Marken Limited, A UPS Company – Billing Services Associate *(current position)*

- In charge of billing for all Argentinian client accounts, internally, and through the local tax authority's system.
- P&L analysis for all LATAM southern cone branches (Peru, Argentina and Chile).
- In charge of allocating Collections, negotiating and pursuing client debt.
- Inter-company Billing and collections.
- Responsible for the administration of the branch's bank account.
- Achieved client payment of uncollectable debt from 2015 onward.
- Reconciliation of all issued tax and internal invoices since company founding.
- Monthly preparation of cash flow reports.

EDUCATION

- Public Accounting and Administration – Buenos Aires University (ongoing)
- High School Diploma in Human Sciences – Dover High School
- Certificate in Advanced English (C2 level)
- Cambridge IGCSE ICT (MS Office)
- International Baccalaureate Degree
- Oxford International Group English Certificate (C2 level)
- Cambridge IGCSE English as a First Language

LANGUAGES

- Spanish (Native)
- English (Native)
- Portuguese (Intermediate)

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