

Contact

Phone
1158295341

Email
delfinadiaz98@hotmail.com

Address
Uruguay 1358, C.A.B.A, 1016

Education

2018 to present
Bachelor's degree in Business administration.
UADE

Tools

Microsoft Office (Word, Excel, Power Point , Outlook).
advanced

Adobe Photoshop
Beginner

SAP
Beginner

Language

SPANISH (NATIVE)

ENGLISH (PROFESSIONAL)
IGCSE CERTIFICATE

PORTUGUESE
(ELEMENTARY)

Delfina Diaz

BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION.

My qualities are responsible, good interpersonal relationships and I perform successfully in groups.

Experience

April 2021-April 2022
Emprel S.R.L
Aministrative
Managed all administrative duties such as loading bills invoice, stock control, calculation of debit and credit notes, control IVA, payment to suppliers, company purchases and sales.

July 2020-December 2020
O Bos Enterprises LLC (J1 CCUSA/WORK)
Store Manager
Delegated daily tasks to team members to optimize group performance, Staff management, supervising activities to drive productivity and efficiency.

December 2019-April 2020
Vail Resorts (J1 CCUSA/WORK)
Lift Operator
Monitoring machinery performance to ensure that it is operating safely, reporting any security hazards or equipment malfuncions immediately and communicating with coworkers to coordinate chore efficiently and safety.

December 2018-April 2019
Boreal Mountain (J1 INTRAX USA/WORK)
Ski intructor in the ski school
Build and strengthened positive relationships with students, parents and teaching staff. Attend PSIA, AASI clinics and appropiate exams.



Contact

Phone
1158295341

Email
delfinadiaz98@hotmail.com

Address
Uruguay 1358, C.A.B.A, 1016

Education

2018 to present
Bachelor's degree in Business administration.
UADE

Tools

Microsoft Office (Word, Excel, Power Point , Outlook).
advanced

Adobe Photoshop
Beginner

SAP
Beginner

Language

SPANISH (NATIVE)

ENGLISH (PROFESSIONAL)
IGCSE CERTIFICATE

PORTUGUESE
(ELEMENTARY)

Delfina Diaz

BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION.

My qualities are responsible, good interpersonal relationships and I perform successfully in groups.

Experience

April 2021-April 2022
Emprel S.R.L
Aministrative
Managed all administrative duties such as loading bills invoice, stock control, calculation of debit and credit notes, control IVA, payment to suppliers, company purchases and sales.

July 2020-December 2020
O Bos Enterprises LLC (J1 CCUSA/WORK)
Store Manager
Delegated daily tasks to team members to optimize group performance, Staff management, supervising activities to drive productivity and efficiency.

December 2019-April 2020
Vail Resorts (J1 CCUSA/WORK)
Lift Operator
Monitoring machinery performance to ensure that it is operating safely, reporting any security hazards or equipment malfuncions immediately and communicating with coworkers to coordinate chore efficiently and safety.

December 2018-April 2019
Boreal Mountain (J1 INTRAX USA/WORK)
Ski intructor in the ski school
Build and strengthened positive relationships with students, parents and teaching staff. Attend PSIA, AASI clinics and appropiate exams.