Accounting Supervisor
MARÍA LIZ CÓRDOBA CANDIA

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Age: 33
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EXPERIENCE

August 2020 – Current
Accounting Supervisor in Warner Bros. Discovery (Imagen Satelital)

- Managed the team of 6 accounting analysts (General&Administrative expenses of APAC, EMEA and LATAM. / Intracompany / HBO MAX LATAM)
- Review the Balance Sheet variations
- Review reconciliations
- Review Intracompany variances
- Coordinates and reviews the work performed by accounting staff

May 2018 – July 2020
Sr. Accountant in Warner Media (Imagen Satelital)

- Participate in the monthly close process for Argentina and Brasil
- Prepare journal entries for accruals of expenses, balance sheet reconciliations, and flux analysis.
- Record revenue accrual.
- Prepare journal entries and reconcile accounts related to Payroll.
- Prepare reports after month end close.

October 2009 – April 2018
2011-2018 Accountant in Huntsman Argentina SRL

- Accounts payable and accounts receivable reconciliations
- Reconcile bank accounts
- Support the monthly close process in preparing journal entries, balance sheet reconciliations, and flux analysis.
- Record domestic & foreign intercompany invoices
- Review and process expense reports (CONCUR)
- AR analysis and monitoring collections
- Prepare support and provide to external auditors to meet requests in a timely manner
- Tax Settlement
- Collaborate with the corporate import/export customs groups when setting transfer prices
- Participate in inventory (Argentina and Panamá)

2009-2011 Assistant Administrator

- Arranging staff meetings and scheduling appointments
- Writing memos, correspondence, invoices, receipts, spreadsheets and other reports as needed
- Answering phones calls from customer providing information, taking and processing orders and addressing complaints
- Create/ maintain vendors/customers in SAP
- Recording payments, bank deposits, sales and purchase orders

EDUCATION

Accounting (Universidad Argentina de la Empresa)
Expected graduation date Dezember 2022