RENE SOTILLO

ACCOUNTING SPECIALIST

DETAILS

PHONE
11-7654-9192

EMAIL
renedanielsotillo@gmail.com

SKILLS

Ability to work in a team

Ability to work under pressure

Conflict resolution

SYSTEMS

Sage

Oracle

Quickbooks

Office (Advanced)

LANGUAGES

English (Fluent)
Spanish (Native)

PROFILE

Economics major on the University of Buenos Aires, currently on hold, with 5+ years of work experience. Aiming to leverage a proven knowledge of accounts payable and general accounting to successfully fill any role given. Frequently praised as efficient and easygoing by my peers, I can be relied upon to help your company achieve its goals.

EXPERIENCE

Logistics Specialist, MD Science Lab

Fort Lauderdale, FL

Dec 2021 — Apr 2022

Organize orders and shipments from mass accounts and company's E-Commerce. Keep track of orders for the production line. Organize documentation for AP. Organize payments from AR.

- Keep record of invoices and support documents.
- Organize shipments to be delivered on schedule.
- Keep tracking of products sold and continue invoice process.

Accounts Payable Specialist, Transgas International Inc

Miami, Fl

Oct 2019 — Dec 2021

Responsible for Accounts Payable end-to-end process.

- Classify, record, and summarize numerical and financial data to compile and keep financial records.
- Perform bookkeeping work, including posting data, keeping other records concerning costs of goods or services.
- Keep records of invoices and support documents.

Process Associate, Pricewaterhouse Coopers (PwC)

Buenos Aires, Argentina

Sep 2016 — Jul 2019

The process specialist role includes perform different audit procedures to validate financial report data.

- Review internal audit controls.
- Check figures, postings, and documents for correct entry, mathematical accuracy, and proper codes.

EDUCATION

Economic science, University of Buenos Aires

Buenos Aires, Argentina

Mar 2016 – June 2019

Unfinished degree - On hold