Zoel Mila Szmuszkowiez



Juan Cruz Varela 1033, Acassuso, Buenos Aires, Argentina.

1162061569

zoeldero@gmail.com

05/09/1997

WORK EXPERIENCE

Proguide Global Services- Coca-Cola Company

01/08/2020- Present: Financial Analyst
- ✓ Closing process.
- ✓ Preparation of the Business Plan.
- ✓ Preparation of the Rolling Estimate.
- ✓ Preparation of the budget for each area.
- ✓ Preparation of the price curve report for each country.
- ✓ Provisions/ Reversals/ Reclassifications.
- ✓ Creation and closing of POs (Purchase Orders).

01/01/2019 – Present: Global Rights Management
- ✓ Quotation processes.
- ✓ Control usage of rights of the Coca-Cola commercials.
- ✓ Renovations/extensions of the Coca-Cola commercials.

01/05/2017 – 01/01/2019: Administrative Accountant
- ✓ Bill loading and collection income.
- ✓ Bank reconciliation.
- ✓ Issuance of payments.
- ✓ Carry out balance sheets and financial statements.
- ✓ Cash Flow management.

01/01/2017 – 01/05/2017: Contracts Coordinator
- ✓ Develop contracts between Coca-Cola and Latin American agencies.

01/07/2016- 01/01/2017: Global Rights Management
- ✓ Quotation processes.
- ✓ Control usage of rights of the Coca-Cola commercials.
- ✓ Renovations/extensions of the Coca-Cola commercials.

CERTIFICATIONS

Cambridge IGCSE (Cambridge Assessment International Education)

IB (International Baccalaureate)

EDUCATION

2004-2015: Florence Nightingale School.
Average: 9

2016-2020: Business Administration.
University of Business and Social Sciences.
Average: 8,20.

LANGUAGES

Spanish: Native

English: Advanced

French: Basic

PROGRAMS

Microsoft Excel

Microsoft Word

Microsoft Access

Microsoft PowerPoint

Tango

Sap

Hyperion