Contact

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Top Skills

Talent Management
Spanish
Human Resources

Paula Kolbl

Managment
Argentina

Summary

My name is Paula, I am from Tandil, Argentina.
Experienced Educational Psychologist with a demonstrated history of working in the IT industry.

Some of my current responsibilities are:
- Planning, Coordination, Management and Execution of the carreer path for the employees.
- Collaboration with Hiring employees processes and establish requirements and hiring processes, understanding organization plans and needs.
- Support in the development of policies that improve current Human Resources processes.
- Employee onboarding and offboarding.
- Assistance to employees regarding Human Resources processes, carrying out conversations and actions aimed at maintaining an excellent working environment within the company.
- Benefits
- Budgeting for Human Resources area.
- Senority Assesments for the employees
- Giving feedback to the employess during and after trial period
-Making sure the employees have all the devices needed to be able to work properly.

Experience

Blue Trail Software
3 years

Manager
July 2020 - Present (1 year 8 months)

Some of my current responsibilities are:

- Planning, Coordination, Management and Execution of the carreer path for the employees.

- Collaboration with Hiring employees processes and establish requirements and hiring processes, understanding organization plans and needs.
- Support in the development of policies that improve current Human Resources processes.
- Employee onboarding and offboarding.
- Assistance to employees regarding Human Resources processes, carrying out conversations and actions aimed at maintaining an excellent working environment within the company.
- Comunicating the Benefits to the employees.
- Budgeting for Human Resources area.
- Senority Assesments for the employees
- I am part of the Senority Assesment process for the employees (the non technical part)
- Giving feedback to the employess during and after trial period
-Making sure the employees have all the devices needed to be able to work properly.

Administrative Secretary
March 2019 - Present (3 years)
Tandil, Buenos Aires, Argentina

centro de dia pajaritos de la calle
psicopedagoga
May 2018 - October 2021 (3 years 6 months)
Tandil

Coordinator of the educational Area, worked with the schools educational teams, planning activities and supervising how they were carried out.

CONIN
Psicopedagoga
February 2016 - September 2020 (4 years 8 months)
Tandil

In charge of the educational Area and baby stimulation.
I had to coordinate the different activities and proposals for the kids that went to the institucion.
Supervisor if the interns that belonged to different careers and went to CONIN to learn (psicopedagogy and physical education students)

Estimuladora temrprana de los niños mas pequeños, trabajando conuntamente con las madres

acompañante externo en colegio Santo Domingo de la Sierra
External companion
July 2018 - December 2018 (6 months)
Tandil

Working with the educational group of a school adjusting pedagogical strategies for a kid with special needs

AIESEC La Plata
Human Resources
October 2011 - October 2012 (1 year 1 month)
La Plata

Globant
1 year 11 months

Recruiting Analyst
August 2011 - May 2012 (10 months)

Quality Assurance Tester
July 2010 - July 2011 (1 year 1 month)
La Plata, Buenos Aires, Argentina

Game testing for EA Games, like: Dead space 2, Sims, FIFA.

Hertz
IRR
2008 - 2009 (1 year)
Gypsum, Colorado, United States

Education

Universidad Nacional de La Plata

Instituto Superior de Formación Docente y Técnica N° 10
psicopedagoga, psicopedagoga

San Ignacio

UFLO - Universidad de Flores
ciclo de licenciatura en psicopedagogía