

CAMILA CELESTE ARIAS

PERSONAL DATA

BIRTHDATE: 08/02/2000

PLACE OF BIRTH: Lomas de Zamora

DNI: 42.353.824

ADDRESS: Beltran 254, Remedios de Escalada

CONTACT

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LANGUAGES

SPANISH – Native

ENGLISH – Advanced Oral and Written
First Certificate Cambridge Title

EDUCATION

University Education
Universidad Kennedy
Law Degree
2018 - Present

High School Education
Instituto Tucumán
High School Diploma with a Specialization in Economics
2012 – 2017

WORK EXPERIENCE

CBRE Argentina - Finance Analyst | Citibank
June 2022 – Present
Provided financial services to the client based across Canada and the United States, utilizing SAP to manage and process complex financial transactions, including:

- Invoicing and billing: Created, processed, and managed customer invoices, ensuring timely and accurate delivery.
- Cash application: Coordinated and reconciled customer payments, ensuring accurate and efficient cash application.
- Financial analysis: Conducted profitability analysis to identify trends and areas for improvement, providing valuable insights to drive business growth.

CBRE Argentina – Finance Analyst | ExxonMobil
June 2021 – May 2022
Managed the procurement process for the ExxonMobil account within the Facility Management sector in Canada, ensuring seamless execution and compliance with organizational standards. Key responsibilities included:

- Purchase Order Management: Created, tracked, and controlled purchase orders for the ExxonMobil account, ensuring timely and accurate delivery of goods and services.
- Supplier Invoice Management: Registered and processed supplier invoices, ensuring accurate and efficient payment processing.
- Financial Analysis and Reporting: Conducted general ledger account analysis and variance control, identifying and resolving discrepancies to ensure accurate financial reporting and compliance with organizational standards.

Municipality of Lanús - Administrative
March 2021 – May 2021
Management Assistant in the Economics and Finance Sector, supporting suppliers and tracking purchase orders.

Supreme Court – Family Court No. 3 of Lomas de Zamora
March 2020
Intern

Functional Instruction and Trial Unit No. 11 of Lomas de Zamora
February 2019 – August 2019
Intern

KNOWLEDGE AND SKILLS

- Proficiency in Microsoft Office
- Experience with ERP systems (SAP, JDE, People Soft (Oracle)
- Attention to detail
- Teamwork skills
- Proactive work attitude
- Data analysis and interpretation

- Fast learner
- Analytical thinking
- Effective communication

WORK OBJECTIVE

My career goal is to secure a challenging role within a reputable organization, where I can apply my skills and knowledge to contribute to the company's success, develop my professional expertise, and advance my career in a stable and supportive environment.