

BRUNO LOYATO

STUDENT

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ABOUT ME

I am a student in the last years of my law degree with focus on Private and Business Law. I am passionate about learning and having new knowledge. I have a great interest in economics and socioeconomic contexts.

I consider myself a very respectful, happy and helpful person. I have great facility in communication and a very good approach to others. I am characterized by respect, puntuality and organization.

WORK EXPERIENCE

CURRENTLY:

ESTUDIO JURIDICO RAVERANEME

I am part of the extrajudicial recovery team. I handle lawsuits interrupting, I organize files through the Lex Doctor system and I use Microsoft Office tools for better organization.

FEBRUARY 2023 - DECEMBER 2023

ESTUDIO JURIDICO INA

I supervised the team of secretaries of the firm. I was in charge of the contact between lawyers and national and foreign clients. I was in charge of new staff training and their comfortable adaptation to the new working environment. I organized the active and inactive files and was responsible for the control of incoming and going out of the firm's money.

STUDIES

Colegio Marianista San Agustín (9 de Julio)

Bachiller en Ciencias Sociales

End: 2020

Universidad de Buenos Aires

Abogacia

End (expected): 2027

ACHIEVEMENTS

Two published books:

No se si estoy listo

ISBN: 978-987-605-952-7

No me digas que te vas

ISBN: 978-987-605-895-7

HABILITYS

Teamwork.

Organization.

Responsability y compromise.

Fast learning.

LANGUAGE

Spanish: Native

English: Advanced