

ANA CRUZ URAN

ABOUT ME

I am responsible and focused person. My family, my work and my studies are my priorities in life. I am a hardworking person and I expect to keep learning from every career opportunity I get to experience.

HIGH SCHOOL EDUCATION

-Winter English course in WIMBLEDON SCHOOL OF ENGLISH, England.
January 2015.
Levels achieved: upper intermediate and advanced.

-High School: Instituto Hermanas Vicentinas, Lujan, Buenos Aires.

EXPERIENCE

- English tutor, ages 7 - 40, since 2015 - present. Experienced at tutoring and lecture preparation on all areas of English, such as conversation, grammar, phonology, among others.
-Support in US VISA issuance for tourists since 2014 - present. Guidance and filling of forms throughout the entire process.
- Part time substitute English teacher from 2019-2023 at "Instituto Hermanas Vicentinas."
- Part time substitute English teacher from 2019-2022 at "Escuela Nuestra Sra de Lujan", General Rodriguez.
- Part time assistant at Tromen (Parque Pampa SA) from 2018-2022. In charge of team managing and end customer service.
- Assistant in a family business from 2013 to 2015. In charge of supervising employees and stock.

CONTACT

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EDUCATION

UNIVERSITY OF BUENOS AIRES

SPANISH <> ENGLISH SWORN TRANSLATION
-2015 - present.

MORE INFORMATION

- I am an easy going person.
- I have a good internet connection where I live.
- I can work with iOS and Android.
-I tend to be good at problem solving.