

Constanza Toloza

ABOUT ME

An independent and self-motivated, law student. Great at team work. Oriented to good outcomes, quick response while working under pressure. I'm compromised with my job and the task that I'm given. Personal initiative and decisive. Good verbal and written communication

SKILLS

- Teamwork
- ESCO - intermediate
- Microsoft Office - Intermediate
- Adaptability

CONTACT

1165097132

cony_toloza@live.com.ar

LinkedIn: Constanza Toloza

EDUCATION

Buenos Aires University
2019-Now | Law

Nuestra Señora del Loreto School
2012 - 2018 | Economics and business management

EXPERIENCE

10/2023 - Now | Pricewaterhouse Cooper
COMPLIANCE ANALYST

- Reach out employees in order to revise their portfolio and keep it updated
- Follow the company policy and make it achievable for new employees

10/2022 - 10/2023 | Portfolio Personal de Inversiones
Compliance Analyst

- Analyse new accounts and update KYC
- Regular review and research into governing authorities' current rules and regulations.
- Knowledge of current regulations from UIF, BCRA and CNV
- Monitor and analize different types of alerts

01/2022-07/2022 | TMB Comunicaciones
ADMINISTRATIVE ASSISTANT

- Use of system AFIP
- Control of documentation
- Organize tasks on Trello
- Creation of users for different platforms

EXTRACURRICULAR ACTIVITIES

- Part of "Protagonistas del futuro" by "Chicas en tecnología"
- Writing an essay on algorithms and their genre bias for an university program called "EPI, encuentro de pensamiento e investigación"
- Course on Anti-money laundry and prevention - Capacitarte