

It is in my nature to seek new challenges that will allow me to build a potent carreer experience.
I find it easy to adapt to new enviroments and I have great analytical skills.
I am currently interested in accounting related job positions.

CONTACT

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Tapiales, Buenos Aires, Argentina

EDUCATION

University of Buenos Aires

Accounting, Jul 2021 - Present

La Suisse CEPEC

Hotel Management technician, Mar 2018 - Dec 2020

Instituto San José Obrero

High school degree oriented in economics and administration, Mar 2012 - Dec 2017

ESTEFANIA FRANKS

JUNIOR ACCOUNTANT

WORK EXPERIENCE

Accounting consultant

DHL Express, Jan 2022 - Present

- Junior billingual accountant assistant for pay to purchase division, providing services to US, Canada, Brazil, and Caribbean
- Invoice processing, reconciliation of supplier's accounts, customer service, payment statuses.

Administrative

Tracolor SA, Jan 2020 - Dec 2021

- Customer service. Mercado Libre administrative for the company.
- Billing customers, payment to suppliers, sales representative via telephone and email

Recepcionist

Howard Johnson Hotel Abasto, Jul 2019 - Dec 2019

- Greet customers
- Billing customers, managing booking reservations, customer care.

LANGUAGES

English Level C2 (CPE)

Able to communicate with fluency and sophistication

Italian Level B1