Eliana Sabrina Sanchez

Profile:

My goal is to continue developing myself in a company where I can enhance my professional profile, tackle challenges, integrate work teams, and enjoy a participative work environment that builds a culture based on trust and collaboration. It's important for me to work in an environment that facilitates real autonomy and flexibility in the face of changes, through agile task execution, effective conflict resolution, and innovative solution ideation.

Personal Information:

- **Email:** eliana_sabrina@hotmail.com
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- **LinkedIn:** linkedin.com/in/sabrina-sanchez
- **Address:** Rosetti 2139, Olivos, Argentina
- **Nationality:** Argentine
- **ID:** 26.658.358
- **Date of Birth:** October 9th, 1978

Languages:

- Spanish | Native
- English | Intermediate

Skills:

- Microsoft Office | Advanced
- SAP | Advanced
- AS400 | Intermediate
- Oracle Financial | Advanced

Abilities:

- Active listening
- Strong interpersonal skills
- Effective communication
- Teamwork
- Proactivity
- Autonomy
- Results orientation
- Ability to work under pressure.
- Analytical reasoning

Work Experience:

DXC Technology (Enterprise Services Arg. SRL) | 11/2018 – Present

Team Leader Finance Enterprise Partner – Credit Management

- Lead the start-up of the BPO service for ARCOS DORADOS' Billing and Collection departments in Latin America, defining and implementing processes, administrative workflows, management system, and reports.
- Strong business and financial acumen. Experience working with and for the customer.
- Train and supervise the team of Analysts dedicated to operational tasks.
- Coordinate the Billing and Collection team for Latin American countries according to client needs.
- Participate, assist, and directly contribute to process improvement automation (RPA).

- Control and present reports for ICFR/SOX audits.

Havas Group Argentina | 11/2017 to 07/2018

Media Control Analyst

- Analyze supplier invoices and reconcile them with client orders and media advertising invoices.
- Strong analytical skills and data driven decision maker.
- Negotiation skills with an ability to support successful win-win outcomes.

Farmanet S.A. | 03/2009 to 10/2017

Finance Enterprise Partner - Credit Management

- Analyze and reconcile the accounts receivable of key clients, managing collections effectively and identifying and resolving any discrepancies.
- Work closely with internal clients (Laboratories and APM) and process and authorize order releases based on thorough analysis.
- Conduct bi-weekly reviews of DSO to maintain control of set objectives.
- Knowledge and expertise of local healthcare system and market dynamics

DHL Global Forwarding Argentina S.A. | 09/2005 to 01/2009

Business Development Assistant / Insurance Coordinator / Pricing Desk Clerk

- Assist regional and corporate clients, quoting export and import services by sea, air, and land.
- Prepare bids and manage rates through negotiations with overseas offices.
- Provide comprehensive advice on quoting and preparation of insurance policies for import and export.

Finance Credit Management

- Responsible for managing and administering corporate customer collections.
- Analysis and reconciliation of accounts.
- Ensure financial records. Implement collection strategies to ensure payment compliance. Supervision and active monitoring of collectors and couriers' performance, ensuring efficient management. Control and monitoring of deposits and transfers made by customers.

Hewlett-Packard Argentina S.R.L. | 11/2003 to 08/2005

End User Collector

- Manage and administer corporate customer collections.
- Analyze and reconcile accounts.
- Apply collections.
- Track uncollectible debts.
- Review monthly DSO to ensure projected goals.

Education:

- Associate Degree in Business Administration with a focus on SMEs, Universidad de Belgrano
- Bachelor's Degree in Marketing (13 courses completed), John F. Kennedy University & Universidad de Morón